

AO CMF Asia Pacific chair

Job description

AO CMF seeks	<i>A highly motivated individual of international repute and excellent global scientific and clinical recognition. The successful applicant will lead the AO CMF Asia Pacific (AP) Board by overseeing and managing all board activities. The applicant needs to be able to work in a multicultural environment with no travel restrictions and is expected to have the vision to lead and contribute to AO CMF and to help us set new standards, positioning AO CMF as a global leader in craniomaxillofacial (CMF) surgery.</i>
Position	AO CMF AP Board chair
Territory	Regional
Reporting to	AO CMF International Board chair
Term	Three years
Start date	1 July 2026
End date	30 June 2029
Requirements	General • AO CMF member • Must be a surgeon in active CMF practice • Must be a current or past member of the AO CMF AP Board or any AO CMF global commission (Community Development Commission, Technical Commission, R&D Commission, Education Commission) • Must have good regional and international reputation, strong interpersonal skills, and recognition as a regional leader • Be able and willing to work in an ecumenical, constructive and inclusive way with surgeons of different surgical backgrounds, including but not limited to oral and maxillofacial surgeons, plastic surgeons, otolaryngologists, head and neck surgeons, ophthalmic and oculoplastic surgeons, and neurosurgeons • Must have international experience (eg, fellowship, faculty or research travel) • Recognized members or officers of key national, regional, or international CMF associations are preferred. • Must be a good communicator and listener with the ability to work in multicultural environments • Must have excellent command of the English language • Must be prepared to spend the equivalent of an average of two days per month on AO CMF/AO affairs

- Candidates with good project management and delegation skills, as well as willingness and ability to act diplomatically are preferred
- Team builders who can set direction and motivate teams to work together to achieve goals are preferred
- Must be willing and prepared to travel globally (no exceptions) to represent interests of all AO members
- The same function can only be held once by the same person
- Candidates must be residents in the region

Education related

- Must be active AO CMF AP faculty with at least five years of AO teaching experience after board approval, preferably holding a position at a university or academic institution
- Recognition for outstanding educational achievement is preferred
- Must be highly motivated to build, manage and maintain educational programs

R&D related

- Must have significant research experience
- Candidates with strong global scientific reputations, supported by high-quality academic publications, books, etc, are preferred

Responsibilities

- Accountability to the AO CMF AP Board and the AO CMF International Board
- AO CMF International Board membership
- Ensure that the objectives of the AO CMF AP Board are achieved by fulfilling the duties of the board
- Coordination of all functions, budgets, and activities of the AO CMF AP Board
- Presentation and representation of the interests of AO CMF AP on the AO CMF International Board and to third parties and the public
- Ensure AO CMF AP Board compliance with AO Foundation bylaws and regulations
- Compliance with the AO Code of Ethics and the AO Shared Values
- Closely collaborate for the fulfillment of these tasks with the regional director of the specialty
- Create, assign and review board members' tasks.
- Assemble and conduct efficient, effective AO CMF AP Board meetings, including all necessary related agendas and documentation.
- Sign and issue the minutes of the AO CMF AP Board.
- Ensure timely, fair, and transparent succession planning within AO CMF AP entities
- Supervise the implementation of AO CMF AP Board resolutions, actions, and budget expenditures
- Ensure collaboration and cooperation with other AO bodies and approved industrial partners
- Oversee the content of all educational programs within AO CMF AP
- Ensure impartiality in faculty selection and rotation
- Ensure and support the course planning (including the midterm plan) process
- Ensure AO CMF AP educational activities' compliance with the binding AO Foundation rules, regulations and contractual obligations